



2021-22

Global Leaders

Parent Handbook

Everything you need to know (about GL) is here*

***87.8%**



Most Everything you'll need from GL!

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CONTACT INFO:

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How do you track your hours and check deposits, fundraising amounts, letters etc. ?

We are currently in the process of creating a new program to log all of this information. Please be patient with us through the process. As soon as the program is completed, we will provide you with step-by-step instructions on how to log hours and check your family payments and fundraising amounts from coffee sales and the letter campaign.



Student Mandatory Activities, Events and Meetings

Welcome to the Global Leaders family! We are looking forward to the amazing work that we will do together locally and internationally in the coming year. To get the most out of the program, and to help you have the most impact, we have scheduled and developed the following activities, events and meetings that are MANDATORY for all participants in the GL. Please review them *closely* and don't hesitate to **ask questions**. Most importantly, let's have a great year together!

Student Events/Commitments:

WEEKLY:

Each GL student will work on a weekly service team project, which may include: tutoring/mentoring at Putnam or Lopez Elementary, Intercambio language exchange at Poudre or RMHS, Mobile Food Pantry and more TBD. Students must select at least ONE weekly service project. The time commitment: One consistent day weekly, during an off-period, lunch or afterschool afternoon (depending on your schedule and project)

MONTHLY:

LEADERSHIP AND SERVICE SEMINARS:

Throughout the year you are expected to attend our seminars. We have one seminar per month starting in October. These seminars (for the most part) are on either Saturdays or Sundays from 10am-4pm. You will also be responsible for logging your service hours through our online student portal in DonorView. We will explain how the portal works at a student meeting.

LUNCH MEETING:

Each school will have one lunch meeting per month at their school. The meeting will be on Thursdays the same week as the Monthly Seminar.

The primary purpose of these will be team building. See GL calendar included in this packet for exact dates.

Rocky: Room 310:

Poudre: Room 218:

ANNUALLY:

Auction and Auction Prep:

We need all hands on deck at our annual fundraising auction! Each GL Student will help with our auction in a variety of ways from procuring items to soliciting sponsorships.

Dates, Times and Location:

Feb.- April: item procurement. **We would expect you to take at least 2 days (approx. 3 hours each and help with procurement).**

Friday, April 29th: GL Office/Agave Room--everyone helps set up and prep for the auction.

Saturday, April 30th: 11am-11pm Rio Grande Agave Room. We will be setting up, preparing, and cleaning up for the auction all day.



Global Leaders Program Calendar October-January:

You will be notified of additional *mandatory* service opportunities at least 15 days in advance.
service opportunities will be added to the calendar throughout the year.

Date	Time/Place	Who?	What?
Tues, Oct. 19	6pm-7:30pm Locations: PHS	Parent/Student	Commitment Mtg. Deposit Due: \$350(local)/\$850(international)
Thurs. Oct. 21	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Sat. Oct 23	10:00am-4:00pm Location: TBA	Students	First Service and Seminar.
Thurs., Nov. 18	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Sat., Nov. 20	10:00am-4:00pm Location: TBA	All	Seminar and Service
Thurs., Dec. 2	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Sat. Dec. 4	7:30am-11:00am PHS Feed our Families 11:30am-3:00pm: Poudre HS	Students Only	Seminar and Service 2nd Payment Due (\$1,050)
Tues, Dec. 7	PARENT AUCTION MTG 6-7pm LOCATION TBA	Parents ONLY	
Tues. Jan. 11	6:00-8:00pm Location: TBA	Students Only	Seminar and MLK Jr. March prep
Mon, Jan. 17	9am-12pm MLK March 12:30pm-4:00pm Lory Student Center	Students only Parents Welcome	MLK March and Seminar



Global Leaders Program Calendar Feb-August:

You will be notified of additional *mandatory* service opportunities at least 15 days in advance.
Optional service opportunities will be added to the calendar throughout the year.

Date	Time/Place	Who?	What?
Thurs., Feb. 24	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Sat, Feb. 26	10:00am-4:00pm Location: TBA	Students Only	Seminar and Service 3rd Payment Due (\$1,050)
Sat, Feb. 26	TBA	Parents	Auction Check in AUCTION COMMITTEE
Thurs., March 3	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Sat, March 5	10:00am-4:00pm Location: TBA	Students Only	Seminar and Service
Thurs. , April 7	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Sat, April 9	10:00am-4:00pm Location: TBA	Students Only Parents optional	Seminar and Service Airfare Payment Due (amount TBA)
Sat, April 30	9am-3pm: Auction Set Up 6pm-11pm: Auction Agave Room, 143 W. Mountain Avenue		
Thurs., May 5	Lunch Time! RMHS Room 310 PHS 218	Students Only	Lunch Meeting: Team Building
Tues, May 3	6pm-7:30pm Location: TBA	Parent/Student	Trip Info & Logistics
JUNE TRIP May 29- May 30	10am-4pm (both days) TBD	Students Only	Pre Pre Trip Retreat
AUGUST TRIP July 29. 30	10am-4pm (both days) TBD		Pre Pre Trip Retreat



GL Fundraising Philosophy:

Full-paying participants' fundraising expectations:

All full-paying participants are expected to participate in GL's three fundraising opportunities: letter writing campaign (23 letters), selling 21 bags of coffee, and selling 6-8 auction tickets. You and your donors will decide where your fundraised money will be distributed (local projects, Guatemala projects, or Financial Assistance for students).

Work & Earn participants fundraising expectations:

To qualify for GL Financial Assistance, you must qualify for the free and reduced lunch program **or have other extenuating circumstances. In addition to the service learning opportunities, you will work an equivalent number of "Work & Earn" hours (at \$20 in GL "dollars" per hour) to honor your award.**

Students seeking Financial Assistance must understand and have completed the following steps:

1. Fill out the Financial Assistance worksheet and turn in with your \$100 deposit by Wednesday, 10/20/2021
2. ***IF NEEDED:*** schedule a meeting with one of our staff members, to create a payment plan that works for your family. **This meeting can be accomplished via email or a phone call.**
 - This plan will be a combination of what you can afford to pay, the award you request, and how much you think you can fundraise.
 - If you raise more money than your goal, you will be supporting other Financial Assistance students, or the Project Fund, additional fundraising does not decrease the amount your family has agreed to pay.
3. You will be given Financial Assistance for the remainder of the program cost after your payment goal and fundraising goal; the maximum Financial Assistance for the Guatemala Program is \$1,900
4. With Work & Earn program, you'll be responsible for honoring your award by completing Work & Earn hours
 - You will create a plan to complete your Work & Earn hours at the beginning of the year, so that you're prepared to meet the additional responsibility – there is a worksheet in your GL folder to help!
 - You're responsible for logging your Work & Earn hours through our online portal.

ALL STUDENTS PLEASE NOTE: what your family agrees to pay at the beginning of the year is what your family pays, regardless of your fundraising. If you fundraise an amount greater than your goal, that money goes toward projects and scholarship, not toward your own program costs.

Fundraising Opportunities for ALL participants:

GL offers three fundraising opportunities that all students have access to in order to reach their fundraising goals. Some of these fundraisers are required! Last year, journey students averaged \$850 each in fundraising.

Strategy Matters! Consider the following:

- You will be taking part in three fundraisers – not every person in your network is going to be interested in supporting all three (or any!) Take time to plan who would be the best fit for each fundraiser.



Examples:

- **LETTERS:** Out of town family and friends are the best candidates
- **AUCTION ATTENDANCE:** Family, neighbors, teachers, youth group leaders
- **COFFEE:** door to door, at parents' work places, at church or community center
- **KING SOOPERS Membership:** assigning GL as your preferred non profit

Letter writing campaign: (2018-2019 NET TOTALS: \$31,456 – 46 students, avg: \$515/student)

All Participants are expected to write 23 fundraising letters to family, friends and businesses. GL staff will provide the letter templates, envelopes and guidance.

WHEN: Letters will be completed and delivered to GL Staff by the first seminar Oct. 23

OTHER INFO: Completed letters means: **MINIMUM number of 23 letters written**, printed, personal message on each letter, envelopes addressed and signed by students. **GL WILL COLLECT & MAIL THESE.**

Every dollar received from letters goes towards the student's scholarship or fundraising goal.

**Each donor will receive a tax deductible/thank you letter within 48 hours of GL receiving the donation. Each participant and parent will have access to all of his or her fundraising info through the student portal.*

Fiesta de Global Leaders Benefit Auction: (2019 TICKET SALES TOTAL: \$9,858)

This is our most profitable event and requires commitment and hard work from all students and parents. Every dollar from ticket sales by students and parents goes towards the student's scholarship or fundraising goal. (Tickets will be \$45). Each student will be expected to sell between 6-8 auction tickets. GL will provide a list of past attendees to assist with reaching the ticket sales goal. **Please note that it costs GL about \$25 per head to pull off this event*

WHEN: Saturday, April 30th, 2021, 6-9pm *[set up for students all day Saturday]*

OTHER INFO: Parents assist in all aspects of the Auction and will be organized into committees at the February meeting. Students receive individual fundraising credit for tickets sold.

Coffee Sales: (2019 GROSS TOTAL: \$5,500)

The GL team from 2019 purchased 300 bags of coffee through their fundraising efforts to support this year's team.

WHEN: NOW!

OTHER INFO: The cost for each bag was \$8. Last year's group paid for the first shipment of coffee with their fundraising! **You will sell each of your 21 bags for \$15 and receive \$15 fundraising credit for each bag.** Every dollar from coffee sales goes to the project fund and financial aid fund. GL can provide guidance and planning resources to help you sell coffee.

King Soopers Rewards:

HOW IT WORKS: King Soopers donates 5% of each purchase, including gasoline, to community causes when you use your King Soopers account for purchases. This is NO COST to you, and you can select Global Leaders as the recipient of your 5%. The sign up process takes about 2 minutes!

HOW TO SIGN UP:

1. Log in to your King Soopers account online, or sign up at www.kingsoopers.com
2. After you've logged in or signed up, scroll to the bottom of the page
3. Under "Community," select "King Soopers Community Rewards" & add: **Global Leaders Inc.**



October 30, 2021

Dear

This year I am participating in a 9-month leadership development and service learning program. I am really excited and can't wait for this incredible opportunity. **I am writing this letter to ask you for financial support to help us fund our local service projects and or provide financial assistance for my classmates.** I also want you to know I will be working really hard through other fundraisers as well to make this happen!

Let me share some background information on Global Leaders. The founders saw a need to get students out of the classroom and into the world, learning and participating in meaningful service learning projects. With that, GL's (then known as Global Visionaries) program began. Since 1997, GL has brought students of diverse racial, economic and ethnic backgrounds together to participate in extraordinary educational programs at home in Fort Collins and in Central America, combining service learning projects with the opportunity for international travel and Spanish language study.

This year, I am volunteering in Fort Collins at a variety of service learning projects. We are working with Putnam and Lopez Elementary Schools in a Mentoring Program designed by the Putnam staff and former Global Leaders students, volunteering hours at Respite Care, Shire Farms, Kids After School Program (working with homeless youth), La Familia, and more. The average number of hours each student volunteers to our community is **70 hours. We have over 45 students in GL in 2021.**

Locally



40+ elementary kids mentored annually



70 service hours/student



75 families fed monthly through GL Food Pantry



Community partners: La Familia, The Growing Project, Larimer Co Food Bank, Environmental Learning Center, Habitat for Humanity

Internationally



40 Clean and efficient cook stoves installed



35,600 trees planted



24 service hours/student



15 Single family homes built



38 School rooms built

Global Leaders 405 E. Prospect Suite 4 Fort Collins, CO 80525



Once again, I hope that you can find a way to make a tax-deductible donation to help me take this once-in-a-lifetime leadership journey. Our group's goal is to raise **\$35,750** from this letter campaign. This year we will fund our local and international service programs, projects and scholarships for students with financial needs. In 2019, GL's students raised \$32,450 through our letter campaign.

Global Leaders is a non-profit organization and donations are tax-deductible (please consult with your accountant for more information).

Please consider your contribution an investment. You're not only supporting great service projects locally and in Guatemala; **you're supporting me on my leadership journey, as I develop the skills I need to help me make positive change in my community and abroad.**

Checks can be made out to "Global Leaders" and mailed in the stamped envelope I have provided. Please detach the donation form below and include it in your envelope. I am so grateful for your time and hope you are able to sponsor my endeavors.

Sincerely,

*Global Leaders is incorporated in the State of Colorado as a 501(c)(3) non-profit, and serves high school students in Larimer County, Colorado. Donations are tax-deductible as allowed by law. **EIN# 45-4279561***

Global Leaders does not discriminate on the basis of gender, race, color, creed, religion, national or ethnic origin, disability, or sexual orientation in the conduct or administration of its business, in its admissions to its programs, or in the development and implementation of its projects.

Please detach this portion and include it in the stamped return envelope along with your check.

<p>Count met in! I'd love to support GL's mission of empowerment and your leadership journey!</p> <p>I am enclosing a check in the amount of: __ \$25 __ \$50 __ \$100 __ \$200 Other: \$ _____</p> <p>Student name: _____</p> <p>My email address: _____ <i>(you will receive a tax deductible receipt to your email)</i></p>	<p><input type="checkbox"/> I don't do email. Please mail my tax deductible receipt here:</p> <p>_____</p> <p>_____</p> <p>_____</p>
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Tax Deductible donations can be mailed to:
Global Leaders | 405 E. Prospect, Suite 4 | Fort Collins, CO 80525



October 30, 2021

Dear

This summer I have the opportunity to travel with 45 of my classmates to Guatemala for a service-learning project and language study with a local non-profit organization called Global Leaders (GL). I am really excited and can't wait for this incredible opportunity. **I am writing this letter to ask you for financial support to allow me to participate in this program.** I also want you to know I will be working really hard to earn financial aid and on other fundraisers to make this happen!

Let me share some background information on Global Leaders. The founders saw a need to get students out of the classroom and into the world, learning and participating in meaningful service learning projects. Since 1997, GL has brought students of diverse racial, economic and ethnic backgrounds together to participate in extraordinary educational programs at home in Fort Collins and in Central America, combining service learning projects with the opportunity for international travel and Spanish language study.

I will choose from one of four service-learning projects to work on: clean cookstove installation, reforestation, volunteering at a hospital, and supporting small coffee farmers for families around San Miguel Escobar, Guatemala. Global Leaders is committed to empowering young people to make positive change in their community and around the globe.

Locally



40+ elementary kids mentored annually



70 service hours/student



75 families fed monthly through GL Food Pantry



Community partners: La Familia, The Growing Project, Larimer Co Food Bank, Environmental Learning Center, Habitat for Humanity

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Global Leaders 405 E. Prospect Suite 4 Fort Collins, CO 80525



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Once again, I hope that you can find a way to make a tax-deductible donation to help me take this once-in-a-lifetime journey. Our group's goal is to raise **\$35,750** from this letter campaign. This year we will fund our local and international service programs, projects and scholarships for students with financial needs. In 2019, GL's students raised \$32,450 through our letter campaign.

Please consider your contribution an investment. You're not only supporting great service projects locally and in Guatemala; **you're supporting me on my leadership journey, as I develop the skills I need to help me make real change that lasts.**

Checks can be made out to "Global Leaders" and mailed in the envelope I have provided. Please detach the donation form below and include it in your envelope. I am so grateful for your time and hope that you are able to sponsor my endeavors.

Sincerely,

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Global Leaders does not discriminate on the basis of gender, race, color, creed, religion, national or ethnic origin, disability, or sexual orientation in the conduct or administration of its business, in its admissions to its programs, or in the development and implementation of its projects.

Please detach this portion and include it in the return stamped envelope along with your check.

Count met in! I'd love to support GL's mission of empowerment and your leadership journey!

I am enclosing a check in the amount of:
 __ \$25 __ \$50 __ \$100 __ \$200 Other: \$ _____

Student name: _____

My email address: _____

(you will receive a tax deductible receipt to your email)

I don't do email. Please mail my tax deductible receipt here:

Tax Deductible donations can be mailed to:
Global Leaders | 405 E. Prospect Suite 4 | Fort Collins, CO 80525



PARENTS ASSISTANCE NEEDED

We're grateful and excited that you've chosen to participate with us this year. GL's philosophy of service is about community pulling together to make positive change. We need parents' help to make GL as successful and impactful as possible. **Our most important event is the Fiesta de Global Leaders Auction, we need all families to help out with the event in some way.** More information on this event, and committees, will be shared at the parent fundraising meeting on **Tuesday December 7th**.

FIESTA DE GLOBAL LEADERS:

Saturday, April 30th, 2021

ALL DAY: Set Up

6pm-9pm: Benefit Auction

Location – Agave Room at the Rio

- **Silent Auction item procurement** – contact and visit local businesses to secure donations
- **Sponsorship procurement** – approaching local businesses/people that you know who are willing to underwrite the event. This is the most difficult of the tasks by far
- **Décor & logistics** – organizing items into baskets, transport of equipment (tables/chairs), decorating/merchandising support (laundering/ironing linens, setting up silent auction tables)

OTHER FINANCIAL/FUNDRAISING ASSISTANCE:

- Connect GL to a donor(s) who may want to sponsor a scholarship student's trip
- Sign up for King Soopers Fundraiser
- Assist with a new fundraiser
- Give your son/daughter ideas for who to sell coffee and auction tix to.

LETTERS: *(these are pre-written for your student on GL letterhead!)*

- Help your student collect 23 addresses for our letter campaign.
- Research and contact local small businesses or community centers that may potentially make scholarship donations.

SERVICE WORK:

- Volunteer with us during projects! ANY and most! Offer to carpool students to service projects



Guatemala Travel Requirements

Vaccines required by GL:

- Hepatitis A
- Hepatitis B
- Tetanus
- Typhoid
- COVID 19 (LOCAL STUDENTS THIS IS ONLY REQUIRED VACCINATION)
- We may need to provide proof of negative COVID test 3 days prior to travel

Some doctors also recommend Malaria, although it is not required by GL.

Where to get your vaccinations:

Passport Health: John F. Kennedy Parkway Suite 330 Fort Collins, CO 80525
970-484-2148

Larimer County Health Clinic: 1525 Blue Spruce Drive, Fort Collins, CO 80524
970-498-6700

Global Leaders recommends that you schedule your first appointment with a doctor regarding vaccines in January because some may require a series.

Passport Requirements:

You must have your passport by April 1st, 2022

You can download a passport application at <http://www.travel.state.gov/> and turn it into:

City Clerk's Office
City Hall West (lower level)
300 LaPorte Avenue
970.221.6515

Your passport may take up to six weeks or more to process, so be sure to turn in your application early.



Payment Plan

We are grateful you have decided to participate with us this year! One of Global Leaders' main goals is to ensure that our program is available to all who are interested. We understand that families have other financial obligations aside from Global Leaders. Because of this, we offer a Payment Plan for Full-Pay families that would like to split their Program Fees into 4 payments.

The due dates for these payments are:

Deposit (\$850): **Tuesday, October 19th**

2nd Payment (\$1,050): **Saturday, December 4th**

3rd Payment (\$1,050): **Saturday, February 26th**

Airfare (TBA, approximately \$850): **Saturday, April 9th**

These payments can be made via credit card (PayPal), check, or cash. Credit Card payments include a processing fee. Please send the payments with your student to the seminar on the date they are due or mail them to us. The mailing address is as follows:

Global Leaders

405 E Prospect Road, Suite 4

Fort Collins, CO 80525



Global Leaders Work and Earn Program

One of Global Leaders' (GL) main goals is to ensure that our program is available to all who are interested, regardless of financial resources.

WORK AND EARN (W&E) DEFINED:

Our W&E Program is a way for students whose families cannot afford to completely pay the program fee to work off a portion of their fee. The program is similar to Work Study in college. Students are paid \$20/ hour in "GL Dollars". Each hour a student works at the GL Office reduces their program fee by \$20. Our W&E students are critical to the success of GL; they provide great value to our organization. They are working/learning skills such as grant writing, seminar planning, logistical organization and much more. The Work and Earn amount a student receives will vary according to a family's financial situation. The assistance you receive is based on family income, number of dependents, and fundraising capacity.

1. **GL has allocated \$20,000** for W&E to assist with program fees for families this year. Once we have received all W&E applications, we then divide the allocated funds to students based on need.
2. **Work and Earn awards are based on a sliding scale** – The maximum award is 50% of the program fees plus airfare. Regardless of the W&E award you receive, all students are expected to participate in the 3-4 GL Fundraisers.
3. GL staff, students, the Board of Directors, and parent volunteers work tirelessly to fundraise to support the Work and Earn needs. We have received generous support from a number of Foundations and OtterCares has been the most generous through the years.
4. **Project Fund: Unlike many organizations; GL fundraises and pays for all the projects we complete locally and internationally.** Our international project fund pays for building schools, installing cookstoves, reforestation, and supporting Hermano Pedro Hospital in Guatemala
6. **Each student, regardless of whether they receive a W&E award, are expected to participate in our 3-4 fundraising efforts.** These fundraisers include a letter writing campaign, selling 12 bags of coffee and the selling 4-5 benefit auction tickets. Typically we add one additional new fundraiser.
5. **Program Fee:** The program fee is set based on the cost of our operations locally and abroad. It pays for meeting space, curriculum development, programming, event planning, office space, supplies, insurance, and personnel. For those that travel, the program fee pays for lodging, meals, programming, cultural exchanges and excursions, transportation, host families costs, language class and personnel in Guatemala. Only a portion of the program fee goes to projects, which is why fundraising is so essential to the GL experience.

If you are wanting to be considered for GL's Work and Earn Program; Please complete the backside of this sheet and submit it to the GL Office no later than OCTOBER 22, 2021.



GL Work and Earn Request: 2021-2022

*Filling out the application does not guarantee you a Work and Earn Award. GL staff will work with each family to determine a payment plan and work and earn. **Spending money and required tip money (\$140 per student) is not covered under the Work and Earn Program.***

Applicant Name: _____
 Parent/Guardian Name: _____
 Parent/Guardian Phone Number: _____

Does your family qualify for free and reduced lunches at school? YES _____ NO _____
 Number of children and/or dependents in your family _____

Line 1:	Total Program Fee Program Cost does not cover: passport fees (\$105) or required vaccines (\$125) or Tip money (\$140)	\$2950
Line 2:	Estimated Airfare	\$850
Line 3:	Total cost:	\$3800
Line 4:	How much can your Family afford to pay monthly for program fees?	\$
Line 5:	Multiply the amount in Line 4 by 12 (or 16) months of program, add \$100 for your deposit, Write the total ----->	\$
Line 6:	Fundraising Goal: Estimate letter amount (APPROX. \$20/letter written, coffee sales (\$15/bag) and Auction tickets (\$45 ea.) Write the total----->	\$
Line 7:	Total W&E request (Add lines 5 + 6, then subtract from line 3)	\$
Line 8:	Total family income (all guardians) from last year's tax forms	\$
Line 9:	Total family income (all guardians) for current year (estimate)	\$

Please return this form along with your deposit, to the GL office (405 E Prospect Road Suite 4, Fort Collins CO 80525) or via email to info@globalleadersinc.org, no later than October 15th. Once accepted to the program, one of GL's Program staff will contact you to discuss your award and the financial aid process
**Please note that GL DOES NOT use financial need to determine whether a student is accepted to the program. GL does not discriminate based on socio-economic status, but rather seeks to eliminate financial barriers to participation.*
OPTIONAL: On an additional piece of paper, please provide any additional information/narrative for us that will help determine if you are eligible for W&E, and for what amount.



The Commitment Signature Page

Agreement:

I, _____ (student name), understand the rules and expectations of Global Leaders (GL). I agree to attend all events and participate to the best of my ability. I understand that GL reserves the right to remove any participant at its sole discretion at any point before, during, or after the trip if I do not meet these agreed upon requirements.

I understand that I may forfeit my spot on the trip and lose my deposit and any fees paid up to that point if:

1. I show a pattern of absence (3 or more) from mandatory meetings, events, program activities, fundraisers, and service projects.
 - We know that sometimes life happens! Our expectations for becoming excused from mandatory events are listed below (please initial).
 - The student must **CALL & EMAIL** a staff member at least 7 days in advance in the case of non-emergency
 - The student must **CALL & EMAIL** a staff member as soon as possible in the case of an emergency
 - It is the student's responsibility to make up any missed service hours, and/or receive materials from any missed meeting
2. If I am subject to school disciplinary action or legal action outside of school.
3. I become an individual whose actions are detrimental to the group process.
4. I fail to complete and TRACK pre-trip service hours.
5. I fail to complete my fundraising commitment.

I understand the importance and philosophy behind fundraising for GL participants and projects. I agree to fundraise and do my personal best throughout my experience with Global Leaders.

Participant Printed Name

Signature of Participant

Date _____

Parent/Guardian Printed Name

Signature of Parent/ Legal Guardian

Date _____

Parent/Guardian Printed Name

Signature of Parent/ Legal Guardian

Date _____



COMMITMENT MEETING CHECK SHEET

STUDENT NAME:

ITEM:	YES	NOTES:
Highlight green when family arrives Change to yellow if they are missing any of items CONTACT INFO CORRECT: Say. <i>“Make sure your kid’s name is exactly as it appears on passport.”</i>		
PARTICIPANT AGREEMENT SIGNED BY BOTH PARENTS (if possible)		PUT IN STUDENT’S FOLDER WHEN SIGNED
COMMITMENT SIGNATURE PAGE: EXPLAIN AND SIGN		PUT IN STUDENT’S FOLDER WHEN SIGNED
FINANCIAL ASSISTANCE TURNED IN		CIRCLE ONE: TURNED IN NOT APPLYING FOR AID APPLYING NOT TURNED IN
WORK & EARN INTERNSHIP MEETING WITH NATALIE NEEDS TO BE SCHEDULED, SHE WILL CALL YOU		
Opportunity shared about Carpooling with parents		
Letters picked up: 1. Write last Names on back left bottom corner 2.Count both sets of envelopes (23)		
Want your 15 bags of Coffee now?		CHECK YES IF \$150 Check received
DEPOSIT AMOUNT: (\$850 INTERNATIONAL (UNLESS APPLYING FOR AID) \$300 LOCAL:		WRITE STUDENTS NAME ON the MEMO LINE OF CHECK



Parent Carpool Sign Ups:

Name	Cell number	# seats in car	Date/Time
1.			Sat. Oct. 23rd TBA
2.			
3.			
1.			Sunday Nov. 20th TBA
2.			
3.			
1.			Sat. Dec 4th TBA
2.			
3.			
1.			Mon. Jan. 17th MLK MARCH No drivers just walkers!
2.			
3.			
1.			Sat. Feb. 26th TBA
2.			
3.			
1.			Sat. March 5th TBA
2.			
3.			
1.			Sat. April 9th TBA
2.			
3.			